**Staff Senate**

**Minutes of July 12, 2010 Meeting**

The regular meeting of the Staff Senate was called to order at 10:00 a.m. on July 12, 2010. The meeting was conducted in the Parlor of Rogers Hall.

**Attendees:**

Members present were: Chris Horn, Jim Eubanks, Pam Trimble, Susan Freeman, Mary Frances Hickman, Louise Huddleston, Sara Huntley, James Burton, Kari-Kay Harp, George Sherrill and Cindy Wood.

Proxy: Steven Putman for Ethan Humphres

1. **Approval of Minutes**

All present accepted the minutes as distributed. A motion to accept the minutes was made and was seconded. Motion passed.

1. **Approval of Agenda**

All present accepted the agenda as distributed. A motion to accept the agenda was made by Cindy Woods and was seconded by James Burton. Motion passed.

1. **Staff Senate President’s Report**

Chris Horn announced that she had asked Louise Huddleston to serve as the Parliamentarian of the Staff Senate. Louise Huddleston then distributed a handout in regards to Roberts Rules of Order.

Chris Horn announced that the UNA Board of Trustees would be conducting a retreat on July 13, 2010. There is no Staff Senate representation at the retreat.

Chris Horn sent President Cale an email on June 28, 2010 in regards to having the Staff Senate President seated at the table for all Board of Trustees meetings since both the Presidents of Faculty Senate and the Student Government Association are seated at the table. President Cale stated that in actuality, the meeting was not his, but was that of the Board of Trustees and the question/request should be directed to Steve Pierce. Chris Horn will communicate with Steve Pierce.

1. **Shared Governance: Committee Reports**

None

Chris Horn suggested inviting committee representatives to attend future Staff Senate meetings.

1. **Old Business**
2. **2009/2010 Goals**

Recognition of Staff Employees:

Jim Eubanks stated that the survey questions were ready to go in regards to judging feasibility of having a Staff Recognition program. As was previously discussed in the August 10, 2010 Staff Senate Meeting, goals for the 2010/11 Staff Senate would be established first to determine if questions regarding the new goals would need to be added to the planned survey.

Student Recreation Center Membership for Staff/Faculty:

Jim Eubanks stated that he had not met with David Shields, Vice President for Student Affairs regarding this item due to either being away on vacation. Jim Eubanks said that he would be meeting with David Shields on July 14, 2010 and the item would be brought forward for discussion.

Jim Eubanks also shared a new concept for Staff/Faculty membership to the Student Recreation Center with the members of the Staff Senate. Discussion by members on this item included different options for payment of the membership the Student Recreation Center. Jim Eubanks was to email details of the new concept, along with additional discussion items to members of the Staff Senate for their review.

Compensation Ladder Committee:

Chris Horn gave the following report in regards to this item. The following recommendations to the Executive Council were approved and affected individuals were notified last week:

* Assistants to the President and the Vice Presidents – No Change
* Secretaries of Deans – Change from Executive Secretaries to Executive Assistants
* Senior Administrative Secretaries – Change to Senior Administrative Assistants
* Administrative Secretaries and Academic Secretaries – Change to Administrative Assistants

Email Policy:

Josh Woods presented an update on the UNA Marketplace on Facebook. Discussion by members included how members of the UNA Marketplace page were approved. Josh Woods stated that the university’s Online Directory was used. Kari-Kay Harp informed that employees considered part-time and adjunct did not appear on the university’s Online Directory. Josh Woods stated that he would discuss with Kari-Kay Harp additional options to approve members of the UNA Marketplace page.

The question of News Feeds (updates) being sent from the UNA Marketplace page was asked. Josh Woods stated that he would check with Jeremy Britton on this item.

Discussion of options for Staff/Faculty members that are not users of Facebook was also held. There was discussion of possibly using the new email system to establish groups.

1. **Staff Senate Photo**

The date of the photo appointment is set for August 9, 2010.

1. **New Business**
2. **Setting 2010-2011 Goals**

Suggestions Include

Domestic Partnership Benefits:

Chris Horn spoke with Catherine White regarding this item. Catherine White indicated that the UNA Administration is not interested in taking the initiative statewide to bring about this change. Until Auburn, Alabama and the statewide education system addresses the issue, UNA does not plan to address it. UAB is the only institution that has addressed this issue.

Broadening a ‘Purple Goes Green’ Initiative

Broader Wellness Initiative

Childcare:

There was discussion of possibly having respective educational departments assist with this which would give UNA students practical experience.

Equitable Compensation Ladder:

Discussion was centered on the fact that Step Increases were removed before anything happened with the Compensation Ladder project. It was also stated that the new 3-Step process will not actually bring staff employees’ current with compensation.

There was a question raised regarding the fact that members of the Faculty are still receiving promotions. It was discussed that there are many different budgetary ways that positions are funded.

Chris Horn stated that Catherine White could be invited to a Staff Senate meeting to give more detailed information.

1. **Discussion**

None

1. **Announcements**

Chris Horn stated that the new Shared Governance Document has been approved and when the final document is published, she will share it with members of the Staff Senate.

The next scheduled meeting of the Staff Senate will be on August 9, 2010 at 10:00 a.m. in the Parlor of Rogers Hall.

1. **Adjournment**

The meeting was adjourned at 10:59 a.m.

**Future Staff Senate Meeting Dates:**

August 9, 2010

September 20, 2010

October 11, 2010

November 8, 2010

January 10, 2011

February 14, 2011

March 14, 2011

April 11, 2011

May 9, 2011